

7 June 2010

Dear Councillor

CONSTITUTION WORKING GROUP

A meeting of the Constitution Working Group will be held on Monday, 14 June 2010 in the Chief Executive's Office at the Council Offices, London Road, Saffron Walden at **4.00 pm**.

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 23 March 2010 (attached).
- 3 Business Arising.
- 4 **Report on consultation returns** (to follow).
- 5 Any other business the Chairman considers to be urgent.

To:- Councillors R H Chamberlain, C M Dean, E J Godwin, **A J Ketteridge**, J E Menell, D J Morson, H S Rolfe and S V Schneider.

Lead Officer: John Mitchell

Committee Officer: Peter Snow 01799 510430